

**International Public Advertisement
for Tenure Track Researcher for 2011 (2nd Semester)**

May 2011

TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE
SCIENCE AND TECHNOLOGY

Tenure Track Position Available	One tenure track researcher ※ Academic rank (Lecturer, Assistant Professor, or Associate Professor) will be determined by the Personnel Assessment Committee for Tenure Track Researchers and the Advanced Career Path Design Committee for Mentor Researchers.
Affiliation	TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY Medical Science Division
Assigned Courses	Researchers will be assigned courses at the Undergraduate and/or Graduate levels that are closely related to their research area.
Qualification Requirement	As of January 1, 2012, applicants are required to have a Doctoral degree obtained within 10 years of the aforementioned date and, in general, more than three years of work experience as an assistant professor, a postdoctoral fellow, or equivalent position, and having significant accomplishments in research. Considering the purpose of cultivation of young researchers, it is preferred for applicants to be under 45 years old at the time of application. Although Japanese language ability is not required, most communication will take place in Japanese or English. Applicants should not fall within any of the categories of ineligibility set out in Article 9 of the School Education Law, JAPAN
Term of Employment	The term of employment shall be from January 1, 2012 to March 31, 2016. A contract will be made annually. Researchers who are recognized as having made exceptional research accomplishments by an interim evaluation held in 2013 will be promoted and may be assigned to a tenure position if they receive a superior evaluation as mentioned below.
Research Field	Human subject research (e.g.: Cancer Biology, Metabolic Diseases, Clinical Informatics, Medical Engineering, etc.) We would like to include in our candidate list those basic scientists who are willing to acquire necessary skill and competency to direct human subject research in collaboration with MDs and other patient-care staff members.

Duties	<ol style="list-style-type: none"> 1. Research activities based on the research plan that submitted at the time of appointment. 2. Teaching some undergraduate and/or graduate school classes related to applicant's research areas (Includes classes in English). 3. Providing guidance on research activities and writing theses for graduate school students including students from overseas. 4. Writing and publishing research papers. 5. Presentations at academic meetings, including international conferences. 6. Working actively to obtain external research funding. (Tenure track researchers at our University are allowed to engage in research for competitive research funding during the term of their employment.) 7. Contributing to the activities of the TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY. 8. Presenting research results at symposiums sponsored or co-hosted by the TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY. 9. Other duties considered necessary by the Director of the Institute.
Working Conditions	<ol style="list-style-type: none"> 1. Employment location is the Isehara campus of our University. (http://www.u-tokai.ac.jp/international/access/tokyo.html#isehara) 2. Overseas resident applicants will receive support in securing accommodation as required. 3. The employment conditions and regulations of the Tokai University educational system shall apply as deemed appropriate. A flexible work schedule shall also apply to tenure track researchers. 4. Intellectual property rights for inventions made during the period of employment shall belong to the Tokai University Educational System in accordance with the University's regulations on the handling of intellectual property rights.
Salary	Payment will be made in accordance with the University's rules and regulations.
Research Support and Others	<ol style="list-style-type: none"> 1. 5,000,000 yen and 3,000,000 yen will be provided as a start-up fund and as a research fund, respectively, in the first fiscal year. From the second year, 500,000 yen will be deducted from the amount of the research fund granted in the previous year. 2. Individual laboratory space and office space of approximately 18m² each will be provided for each researcher. 3. An assistant such as research assistant will be provided. 4. A common research facility in the TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY - indicated in the base website. 5. Researchers can receive support from mentor staff (full-time teaching staff) or support staff. 6. The Institute is fully set up to accept female researchers (contact us for details). 7. Extension of the term of appointment for reasons such as maternity leave for female researchers

	<p>- based on the regulations imposed upon full-time staff.</p> <p>8. Technical and clerical assistance is available by the 36 staff members of the research support center.</p>
Requirement to Full-time University Staff	<p>If tenure track researchers recruited at this time are deemed sufficiently competent after their evaluation in the third year or final evaluation in the fifth year, they will be hired as a full-time assistant professor or associate professor from April of 2016. Those who are acknowledged as having outstanding performances will be appointed as a full-time professor. They will be assigned to schools and departments of our University where their expertise can be fully executed.</p>
Documents for Submission	<ol style="list-style-type: none"> 1. Prescribed Application Form (Please submit in English. Include in your summary of research achievements a list of books, peer-reviewed papers, articles presented at international conferences, commentaries, review papers and h-index. Please also specify keynote speeches and invited guest lectures in the list, if any. If the original text is in Japanese, you may leave the text in Japanese. Please refer items 3 to 8 listed below for the application form.) 2. Copies of 5 representative papers 3. A list of activities in academic conferences and societies, contributions to education, and acquired patents. 4. A summary of past research activities of approximately two A4 or letter sized pages in length. (Diagrams may be included.) 5. A research plan of approximately three A4 or letter sized pages in length. (Diagrams may be included.) 6. Comments regarding the future potential of your research plan in one A4 or letter sized page. Policies regarding education must be included. (Diagrams may be included.) 7. List of external research funding obtained to date. Please specify any representative or partners in the funding, if any, and the funding allocated to the applicant. 8. Three letters of recommendation or reference. (These letters should be sent directly to our University. Applicants must submit a list of the three referees with their addresses and contact information.) 9. Additional documents may be requested during the selection process if necessary in accordance with Japanese Government and Tokai University regulations. <p>※ All documents must be written in English. However, if some presentation or publication contents are in Japanese, those portions can be documented in Japanese. (e.g., for presentations made to a Japanese academic society or patents acquired in Japan.)</p> <p>※ Documents shall be submitted in A4 or letter sized paper with your name written on each document.</p> <p>※ Please request referees to post letters of recommendation or reference directly to the address set out in the article (2) of "Submission of Application Documents" below.</p>

	※ In principle, documents submitted shall not be returned.
Deadline	The deadline for submission of application documents is 5 p.m. Japan Standard Time on July 30, 2011. All documents must be submitted via email as attachments to the TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY's email address iist@tokai-u.jp by the deadline, with hard-copy documents to follow.
Selection	<ol style="list-style-type: none"> 1. The submitted documents will be reviewed. 2. Interviews and presentations in English will be conducted as necessary. <ol style="list-style-type: none"> a. Applicants who have obtained significant research funding for their research activities, or who are currently applying or are planning to apply for significant research funding should make reference to those research plans for the presentations. b. Candidates will be notified of further details of interviews and presentations at a later date. 3. Selection results will be informed to applicants by early September 2011.
Submission of Application Documents	<ol style="list-style-type: none"> 1. Please send application documents by the submission deadline to the Medical Science Division, TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY. Formats can be downloaded from the Institute's website. 2. In addition to the submission of the documents via email, a hard copy of original documents must be sent by mail with delivery confirmation (registered mail, etc.) and received no later than July 30, 2011. Applications received after the deadline will not be processed for selection. [Address]: Medical Science Division TOKAI UNIVERSITY INSTITUTE OF INNOVATIVE SCIENCE AND TECHNOLOGY 143 Shimokasuya, Isehara City, Kanagawa 259-1193 JAPAN Phone: +81-463-93-1121 ext.2004 Facsimile: +81-463-91-7902 e-mail: iist@tokai-u.jp 3. Nomination letters or reference letters should be sent directly from the nominators or referees to the above address.
Inquiries	Should you have any questions, please email the Institute at iist@tokai-u.jp .
Contact	Tokai University Institute of Innovative Science and Technology - Medical Science Division Phone: +81-463-93-1121 ext. 2004 Facsimile: +81-463-91-7902 e-mail: iist@tokai-u.jp